


Approving Pages

You can review, approve, or reject pages in Smart Review or on the Pages tab. In Preview, you can only approve or reject pages, but you cannot review pages.

In Smart Review, you can approve only **one** page at a time. On the Pages tab, you can approve **multiple** pages at once. In Preview, you can approve single pages or the entire job at once (no review).

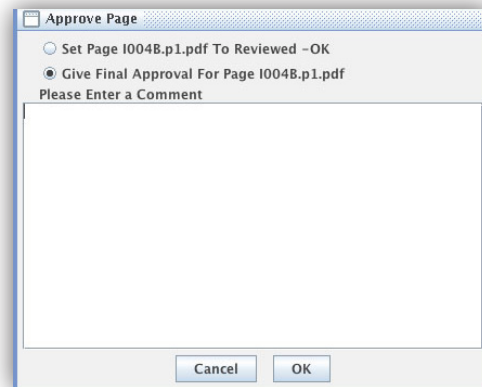
1-2-3 Steps

1. If you are approving a page in Smart Review, select the page, and click 
If you are approving pages on the Pages tab, select the pages, and click Approve.
If you are approving a page in Preview, right-click the page and select Approve page or select option from pop-out menu. If you are approving the job, click Approve Job at the bottom-right hand corner.

Note: wYou will have an Approval dialogue box, each time you Approve individual pages, unless you select multiple pages or the entire job from the Pages tab.

2. Select **Give Final Approval for Pages**
No comment necessary for approvals.

3. Select **OK**



Approving pages in Smart Review

All pages will need to be approved by you before we proceed with your job. When a page/job is approved an email notification is sent to the CSR, prepress and anyone else who asked to receive these notifications.

Note: When you approve a page with Preflight Warnings or Errors, there will be an extra dialogue box, stating if approved you are taking ownership of the page in its present condition.

CAUTION: this warning does NOT appear in Preview mode.